|  |  |  |  |
| --- | --- | --- | --- |
| **Item #** | **Task Description** | **Describe Type, Location. etc** | **Color** |
| 1 | Permits (homeowner responsibility) | * Survey/ Flood Certification
* Mechanical
 | * Building ! Electric
* Plumbing ! Occupancy
 |  |
| 2 | Roofing (type, color) |  |  |
| 3 | Framing (walls, roof, floor) |  |  |
| 4 | Insulation (walls/ceiling, R-value) |  |  |
| 5 | Drywall |  |  |
| 6 | Windows |  |  |
| 7 | Doors & trim (exterior, interior) |  |  |
| 8 | Siding (type, color) |  |  |
| 9 | Soffit & fascia (type, color) |  |  |
| 10 | Rain gutters/ down spouts |  |  |
| 11 | Painting/ exterior (color) |  |  |
| 12 | Painting/ interior (color) |  |  |
| 13 | Clean-up & mold spray |  |  |
| 14 | Electrical |  |  |
| 15 | HVAC (Energy Source) |  |  |
| 16 | Water Heat (Energy Source) |  |  |
| 17 | Cook Stove (Energy Source) |  |  |
| 18 | Plumbing |  |  |
| 19 | Kitchen Cabinets (type, color) |  |  |
| 20 | Kitchen Counter Tops (color) |  |  |
| 21 | Bathroom Cabinets (type, color) |  |  |
| 22 | Vinyl-floor (rooms, color) |  |  |
| 23 | Carpet-floor (rooms, color) |  |  |
| 24 | Handicapped Ramp |  |  |
| 25 | Other item/s: describe: |  |  |

 **Client Copy**

**BCLTRT Representative Homeowner Date**

|  |  |  |  |
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